

Riverside Fire Authority

Governance Board Meeting March 22, 2023 Minutes

In attendance:

Board Members – Lee Coumbs, Buddy Lowrey, Joe Dolezal, Richard Mack & Mike Tomasheck (via phone)

Administration – Chief Kytta , Chief Anderson, Stephanie Slorey, Misty Henning and Laura Hanson

Visitors – Diane Kytta, Mark Pickrell

Chair Coumbs called the meeting to order at 5:03 p.m.

Motion was made, seconded, and passed to approve the agenda.

Public Input – None

Motion was made, seconded, and passed to approve the consent agenda as presented.

*The Following voucher/warrants/electronic payments were approved for payment:
March 22, 2023, Ck# 6245-6275 \$103,262.14*

Unfinished Business

Recruitment and Retention Update

Laura Hanson, Retention and Recruitment Coordinator, gave a monthly update on the progress the program has made and what milestones are set for the next month. Discussion followed.

April 12 Workshop Agenda Discussion

Chief Kytta discussed the draft agenda for the Board Workshop to be held on April 12, at Riverside Golf Course. The publication advertising the workshop will be sent to The Chronicle and minutes will be taken and published on the RFA website. Discussion followed.

2023 ARPA Contract/Power Ambulance Cot and Loading System

Chief Kytta submitted an ARPA contract with the City of Centralia to the board for their approval. The City of Centralia has allocated a portion of the ARPA money to Riverside Fire Authority to purchase a Power Ambulance Cot and Loading System. Discussion followed. Commissioner Dolezal made a motion¹ to authorize the fire chief to execute the contract with the City of Centralia to purchase a Power Ambulance Cot and Loading System. Commissioner Lowrey seconded. Motion passed 5-0.

Riverside Fire Authority
Governance Board Meeting/Workshop
March 22, 2023
Minutes

New Business

Insurance Information Report

After informing the board at their last meeting that the Washington State Risk Management Group would no longer be represented by Nicholson and Associates, he was able to meet with Kristen Oudman with Guide Insurance to discuss the possibility of getting new quotes from other insurance companies. Nicholson and Associates was the local agent for our insurance company, VSIF. VSIF will drop Nicholson and Associates on April 3 and at that time we will not have a representative. Chief Kytta will continue to work with Ms. Oudman and will report his update to the board at their next meeting. Discussion followed.

New Hire Update – Firefighter EMT and Paramedic

Chief Anderson gave an update on the testing process that occurred on Saturday, March 18 for the physical portion and Tuesday, March 21 for phase two assessment center. He stated that the top 3 will move on to the Chief Interviews on March 28. There is a potential that we may lose 2-3 career staff this year and this would allow us to create an eligibility list for any openings that may arise. Discussion followed.

Adjourned 5:52 p.m.

Governance Board Action Motions:

1. Motion to authorize the Chief to execute contract with City of Centralia

Minutes submitted by: *Lee Coumbs*, Chair Coumbs

Stephanie Storey, Board Secretary