

Riverside Fire Authority

Governance Board Meeting

June 28, 2023

Minutes

In attendance:

Board Members – Lee Coumbs, Buddy Lowrey, Joe Dolezal, Rick Mack and Mike Tomasheck

Administration – Chief Kytta, Chief Anderson, Chief Olson, Stephanie Storey, Misty Henning and Laura Hanson

Visitors – Diane Kytta, Mark Pickrell,

Chair Coumbs called the meeting to order at 5:00 p.m.

Motion was made, seconded, and passed to approve the agenda.

Public Input - None

Motion was made, seconded, and passed to approve the consent agenda as presented.

The Following voucher/warrants/electronic payments were approved for payment:

<i>June 28, 2023</i>	<i>Ck #6592 – 6619</i>	<i>\$247,188.78</i>
	<i>Use Tax</i>	<i>\$102.35</i>

Unfinished Business

Insurance Information

Pam Perkins with Nicholson & Associates was in attendance to discuss the WSRMG costs for insurance. The WSRMG voted to increase the excess liability to 5/10 million. The RFA received an estimate from Nicholson's for a stand along policy at the rate of \$72,000 with excess liability of 10/20 million with higher deductibles versus \$59,000 with 5/10 million excess liability with the WSRMG. Discussion followed. Commissioner Dolezal made a motion¹ to approve the plan presented by Chief Kytta to stay with the WSRMG but continue to research other avenues. Commissioner Lowrey seconded. Motion passed 5-0.

Levy Discussion

Chief Anderson stated that there wasn't any new information to report at this time. Updated information will come with the budgeting process for 2024.

Recruitment / Retention Update

Laura Hanson, Volunteer Recruitment and Retention Coordinator, provided an update for the board on upcoming academies, projects and goals. Discussion followed. Next academy will start September 9.

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New Business

2024 Budget Preparation

Misty Henning, Finance Officer, discussed the 2024 budget checklist with the board and what to expect in the upcoming months. Discussion followed.

2023 Reserve Fund Transfers

Chief Anderson discussed the task that admin has been working on. The task is discussion on how to transfer the fund balance into the reserve funds to help accelerate the replacement of certain funds that have been used. Discussion followed on how the Master Plan designates the funds.

Good of the Order

Adjourned 6:30 p.m.

Local Board Action Motions:

1. Motion to approve renewing with Nicholson & Assoc. and the WSRMG.

Minutes submitted by: *ACE COUMBS*, Chair Coumbs

Stephanie Storey, Board Secretary