

Riverside Fire Authority

Governance Board Meeting August 9, 2023 Minutes

In attendance:

Board Members – Lee Coumbs, Buddy Lowrey, Joe Dolezal, and Mike Tomasheck
Absent – Rick Mack

Administration – Chief Kytta, Chief Anderson, Chief Olson, Stephanie Slorey and Misty Henning

Visitors – Diane Kytta, Mark Pickrell

Chair Coumbs called the meeting to order at 5:00 p.m.

Motion was made, seconded, and passed to approve the agenda with the deletion of 5c, Recruitment and Retention Update and the addition of 6e, Firefighter Eligibility List.

Public Input - None

Motion was made, seconded, and passed to approve the consent agenda as presented.

The Following voucher/warrants/electronic payments were approved for payment:

<i>July 18, 2023,</i>	<i>Use Tax-EFT</i>	<i>\$390.67</i>
<i>July 26, 2023,</i>	<i>Ck #6715-6739</i>	<i>\$61,369.56</i>
<i>Aug. 9, 2023,</i>	<i>Ck #6740-6788</i>	<i>\$52,993.69</i>

Unfinished Business

Levy Discussion

Chief Anderson reviewed some of the local levy measures that were on the August 1, 2023, ballot. All but one local levy measure was passing. This gives us hope for our proposed levy lid-lift if we decide to run it in 2024. Discussion followed.

Policy Approval

Chief Anderson stated that policies that were approved at the July 12th meeting will again need to be revised to fulfill requirements by FEMA for the RFA federally funded grants. The policies will be updated and brought back to the board for their approval.

New Business

2023 2nd Quarter Finance Report

Misty Henning, Finance Officer, reviewed the 2nd quarter finance report with the board. Discussion followed.

Resolution #2023-05, Budget Amendment #2

Misty Henning, Finance Officer, submitted Resolution #2023-05, Budget Amendment #2, for board approval. Discussion followed. Commissioner Dolezal made a motion¹ to approve Resolution #2023-05, Budget Amendment #2. Commissioner Tomasheck seconded. Motion passed 4-0.

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Minutes

2024 Budget Update

Misty Henning, Finance Officer, gave an update on the July 20th budget meeting. There are two more meetings scheduled to go over the expense portion of the budget. Discussion followed.

Leadership Transition Report

Chief Anderson gave an update on the progress of the leadership transition between Chief Kytta, Chief Anderson and Chief Olson. Weekly meetings are being held to help facilitate the transition and will continue until further notice. The board asked that this item remain on the agenda so they can receive updates on the progress.

Firefighter EMT/PM Eligibility List

On March 21, 2023, the RFA held an assessment center in order to fill 1 FFEMT and 1 FFPM vacancy. Each vacancy was filled and now leaves an eligibility list. Staff recommends approving the list to be valid for 1 year from March 28, 2023. Commissioner Dolezal made a motion² to approve the eligibility list which would be valid for 1 year from March 28, 2023. Commissioner Tomasheck seconded the motion. Motion passed 4-0.

Good of the Order

Adjourned 6:11 p.m.

Local Board Action Motions:

1. Motion to approve Resolution #2023-05, Budget Amendment #2.
2. Motion to approve FF EMT eligibility list for 1 year.

Minutes submitted by: *hcs Coumbs* , Chair Coumbs

 Stephanie Storey , Board Secretary