

Riverside Fire Authority

Governance Board Meeting April 12, 2023 Minutes

In attendance:

Board Members – Lee Coumbs, Buddy Lowrey, Joe Dolezal, Richard Mack & Mike Tomasheck

Administration –Chief Kytta , Chief Anderson, Stephanie Slorey

Visitors – Diane Kytta

Chair Coumbs called the meeting to order at 5:05 p.m.

Motion was made, seconded, and passed to approve the agenda.

Public Input – None

Motion was made, seconded, and passed to approve the consent agenda as presented.

The Following voucher/warrants/electronic payments were approved for payment:

<i>March 27, 2023, Ck# 6276</i>	<i>\$40.00</i>
<i>March 31, 2023, Ck#6286-6307</i>	<i>\$31,887.60</i>
<i>April 12, 2023, Ck#6309-6341</i>	<i>\$22,012.61</i>

Unfinished Business

Insurance Information Update

Chief Kytta stated that there was not much to update. He will be attending a zoom meeting with the WSRMG and Drake Nicholson on April 13. He will update the board at the next board meeting.

New Hire Update

Chief Anderson updated the board on the testing/interview process for new FFEMT/FFPM. The testing process was held on March 18 and the top 3 were invited to proceed with the Chief's interview on March 21. Chief Anderson stated he would like to make conditional job offers for the 3 candidates as long as there are adequate budget resources and operational need. The board asked that before offers were made, Chief Anderson would contact the board with his findings on adequate funding. Commissioner Dolezal made a motion¹ to authorize Chief Anderson to make conditional job offers to the top 3 candidates if budget resources are adequate and operational needs are warranted. Commissioner Lowrey seconded the motion. Motion passed 5-0.

New Business

Lewis County IT Radio Service Inter-Local Agreement

Chief Kytta submitted a request to the board to engage in an ILA with Lewis County IT Radio Shop #1 to be our maintenance & repair personnel for our simulcast radio system. Lewis County has recently hired technicians from Day Wireless who are familiar with our system. If Lewis County IT personnel are not available, Day Wireless would be our backup service provider. Commissioner Mack made a motion² to authorize the Fire Chief to execute the ILA with Lewis County IT Radio Shop. Commissioner Tomasheck seconded the motion. Motion passed 5-0.

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Minutes**

Resolution #2023-04; Surplus Property

Resolution #2023-04; Surplus Property, was submitted to the board for their approval. This resolution lists mobile and portable radios that were replaced by a FEMA Assistance to Firefighter grant in August 2021. It is required by FEMA that once the new equipment has been received and placed into service, the old equipment must be taken out of service and surplused. Commissioner Tomasheck made a motion³ to approve Resolution #2023-04; Surplus Property. Commission Lowrey seconded the motion. Motion passed 5-0.

Adjourned 5:28 p.m.

Governance Board Action Motions:

1. Motion to offer conditional employment.
2. Motion to execute ILA w/ Lewis County IT Radio Shop
3. Motion to approve Resolution #2023-04; Surplus Property

Minutes submitted by: _____, Chair Coumbs

_____, Board Secretary