

Riverside Fire Authority

Governance Board Meeting/Workshop January 12, 2022 Minutes

In attendance:

Board Members – Matt Evans, Joe Dolezal, Jay Johnson, Lee Coumbs and Mike Tomasheck (via zoom)

Administration – Chief Kytta, Chief Anderson, Stephanie Slorey and Misty Henning

Visitors – Diane Kytta

Chair Evans called the meeting to order at 5:00 p.m.

Motion was made, seconded, and passed to approve the agenda as presented.

Public Input – None

Motion was made, seconded, and passed to approve the consent agenda as presented.

The Following voucher/warrants/electronic payments are approved for payment:

<i>December 29, 2021, Ck# 5052-5054</i>	<i>\$2,344.85</i>
<i>January 5, 2022, Ck #5056-5060</i>	<i>\$23,578.23</i>
<i>January 12, 2022, Ck #5061-5100</i>	<i>\$42,332.97</i>

New Business

January 2022 Flood Even Briefing

Chief Kytta briefed the board on the January 6-7, 2022, flood event. Discussion followed.

Board of Fire Commissioners Chair/Vice-Chair 2022 Appointment

Commissioner Johnson nominated Commissioner Dolezal to preside as Chair for 2022 and Commissioner Evans nominated Commissioner Coumbs for Vice-Chair for 2022. Commissioner Tomasheck seconded both nominations. Nominations passed 5-0.

Resolution #2022-01 for Emergency Repair at Station 6

Chief Kytta informed the board that during the January 2022 flood event, Station 6 Lincoln Creek incurred damage on the driveway on the west side of the station. Sink holes developed which seem to be caused by subsurface erosion. The chief asked that Resolution #2022-01 declaring an emergency condition exists and authorize emergency repairs to be made waiving the competitive bid process. Commissioner Coumbs made a motion¹ that Resolution #2022-01 for Emergency Repair at Station 6 be approved and authorize the fire chief to enter into an emergency contract for drain tile and driveway repairs at Station 6 Lincoln Creek. Commissioner Evans seconded. Motion passed 5-0.

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Imprest Account Withdrawal Limit

Stephanie informed the board that the daily withdrawal limit on the Imprest Account held at Columbia Bank is \$170,000 a day. With COLAS, more career staff and volunteers opting to use direct deposit for payroll, the amount has now gone over the allotted daily limit. Stephanie asked for authorization to make a request to Columbia Bank to increase in the daily withdrawal limit to \$200,000 a day. Commissioner Evans made a motion² to authorize Stephanie to submit the request. Commissioner Johnson seconded. Motion passed 5-0.

Old Business

None

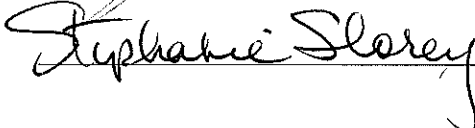
Good of the Order

Adjourned 5:56 p.m.

Governance Board Action Motions Passed:

1. *Motion to approve Resolution #2022-01 Emergency Repair for Station 6 Lincoln Creek*
2. *Motion to approve increase request for daily withdrawal with Columbia Bank*

Minutes submitted by:  _____, Chair Joseph Dolezal

 _____, Board Secretary