

# *Riverside Fire Authority*

## **Governance Board Meeting May 28, 2026 Minutes**

In attendance:

*Board Members* – Joe Dolezal, Mike Tomasheck, Buddy Lowrey, Richard Lennox, Mike Rossow via phone

*Administration* – Chief Anderson, Chief Ternan, Stephanie Storey, Lt. Shepherd, PM Conlan Smith

*Visitors* – None

Commissioner Dolezal called the meeting to order at 5:00 p.m.

Motion was made, seconded and passed to approve the agenda.

*Public Input* – Chief Anderson took this opportunity to introduce the new CARES paramedic, Conlan Smith.

Motion was made, seconded, and passed to approve the consent agenda as presented.

*The Following voucher/warrants/electronic payments were approved for payment:*

<i>May 28, 2026,</i>	<i>Ck 9741-9769</i>	<i>\$169,465.46</i>
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### *Unfinished Business*

#### **Division Chief of EMS**

Chief Anderson reviewed the budget that would allow for new position, Division Chief of EMS. This position would oversee the CARES program, EMS Coordinator and the Health & Wellness Program. This position would report directly to the fire chief. Discussion followed.

### *New Business*

#### **Cost Recovery Program**

Chief Anderson provided background information regarding the Public Safety Cost Recovery Program approved by the Riverside Fire Authority in 2018 through resolution. The program was established to recover costs associated with fire protection services, accident scene response, traffic safety activities related to emergency incidents, and other related services. These services were previously administered by EF Recovery, which is no longer in business.

Chief Anderson distributed a draft resolution for Board discussion that would expand the program to include false alarms, lift assists at licensed facilities, hazardous materials incidents, and illegal or uncontrolled fires. He emphasized that the draft resolution was presented for discussion purposes only and no action was requested at this time.

Chief Anderson also proposed utilizing Systems Design, the Authority's current provider for ambulance and medical billing services, to administer the cost recovery program. A revised business agreement with Systems Design would be developed to incorporate these additional services.

Discussion followed.

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**2025 Annual Report**

Board Secretary Stephanie Slorey presented the 2025 Annual Report to the Board of Commissioners for review and consideration. Following review, and with no questions, comments, or concerns expressed by the Board, consensus was reached to proceed with submission of the 2025 Annual Report to the State Auditor's Office in accordance with the required filing deadline of May 29, 2026.

**EXECUTIVE SESSION**


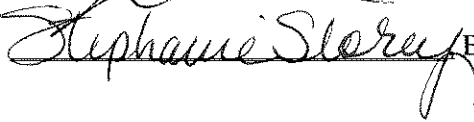
*Commissioner Tomasheck made a motion to move into executive session at 6:01 p.m. for ten (10) minutes as provided for in RCW 42.30.110(g) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. After ten (10) minutes, the executive session ended and moved back into the regular session at 6:11 p.m. with no action being taken.*

***Good of the Order***

**Adjourned 6:19 p.m.**

*1. None*

Minutes submitted by:

  
\_\_\_\_\_, Chair Dolezal  
  
\_\_\_\_\_, Board Secretary