

Riverside Fire Authority

Governance Board Meeting -Lincoln Creek Station 6 October 8, 2025 Minutes

In attendance:

Board Members – Rick Mack, Joe Dolezal, Mike Rossow, Buddy Lowrey, Mike Tomasheck (via phone)

Administration – Chief Anderson, Chief Olson, Chief Ternan, Stephanie Storey, Misty Henning

Visitors – Lew Danforth, Gail Mulligan, Aaron Pankkuk, Lt. Shepherd

Chair Mack called the meeting to order at 6:00 p.m.

Motion was made, seconded and passed to approve the agenda as presented.

Public Input – Lew expressed his frustration with not being able to recruit volunteers from the Lincoln Creek area.

Motion was made, seconded, and passed to approve the consent agenda as presented.

The Following voucher/warrants/electronic payments were approved for payment:

<i>October 8, 2025,</i>	<i>Ck #9102-9145</i>	<i>\$48,243.42</i>
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Unfinished Business

2026 Budget Reserve Funds – First Reading

Misty Henning, Finance Officer, reviewed the proposed 2026 Reserve Funds with the board. She stated we are still waiting to receive the preliminary number from the county for revenue. The proposed 2026 Revenue Budget is scheduled to be submitted to the board at their next meeting.

New Business

1978 Mack Fire Engine Surplus – Resolution #25-05

Chief Olson stated with the purchase of the new reserve pumper, the current reserve pumper will replace the 1978 Mack Engine. The reserve pumper is 20 years newer than the 1978 Mack Engine which has served both Lewis County District 12 and Riverside Fire Authority. The 1978 Mack Engine will be posted on GOVDEALS.COM for auction with no cost to the authority. Commissioner Tomasheck made a motion¹ to declare the 1978 Mack Fire Engine surplus property and approve Resolution #25-05. Commissioner Lowrey seconded the motion. Motion carried 5-0.

CARES Grant

Chief Anderson and Lt. Shepherd discussed the proposed partnership with the City of Centralia in preparation of an application for an AWC Alternative Response Team Grant. This grant would support the development of coordinated response models for behavioral health crisis and non-emergent 9-1-1 calls. Funding would support professional services (subcontracted through the RFA) that would include a full-time Community Health/Social Worker, support existing community paramedic and provide crisis response & trauma informed care training. Discussion followed. Commissioner Dolezal made a motion²

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to authorize the fire chief to move forward with obtaining an Inter-Local Agreement with the City of Centralia for the potential acceptance of the AWC ART Grant. Commissioner Rossow seconded the motion. Motion carried 5-0.

ALS Physician Advisor Agreement

Chief Anderson discussed the proposed changes to the Physician Advisor Agreement with Dr. McCahill. The proposed changes are moving the term of the agreement to calendar year vs fiscal year, specify a minimum number of hours for continuing medical educational instruction, specify a minimum interval for advisor oversight, increase advisor fee from \$15,000 to \$17,000 annually (there has been no increase since 2019) and include annual fee adjustment. These changes are also proposed by Lewis County Fire Districts 1,2,5,6 & 8 along with the City of Chehalis. Discussion followed. Commissioner Rossow made a motion³ to execute the professional service agreement with Dr. Peter McCahill as the RFA Physician Advisor. Commissioner Lowrey seconded the motion. Motion carried 5-0.

Records Index Resolution #25-06

Chief Anderson informed the Board that there have been numerous visits to public facilities by individuals who are recording their interactions with government employees, often in the spirit of auditing local government performance. One of the frequent requests made by these individuals is for a public records index, along with the citation of the Revised Code of Washington (RCW) that permits local governments to determine whether maintaining such an index is unduly burdensome. The RCW allows agencies to opt out of maintaining a comprehensive index if doing so would be impractical or overly burdensome.

As the RFA currently maintains several records indexes—many of which are stored across multiple facilities and platforms—the compilation and maintenance of a single, comprehensive index would require significant time and resources. Due to these considerations, Resolution #25-06, titled “Public Records Index Unduly Burdensome,” is being submitted to the Board for approval. Discussion followed. Commissioner Dolezal made a motion to approve Resolution #25-06, Public Records Index Unduly Burdensome. Commissioner Rossow seconded the motion. Motion carried 5-0.

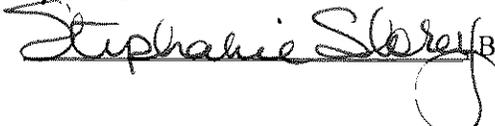
Good of the Order

Adjourned 7:19 p.m.

Local Board Action Motions:

1. Motion to declare 1978 Mack Fire Engine surplus property.
2. Motion to authorize the chief to obtain ILA w/City of Centralia for AWC ART grant.
3. Motion to execute the professional service agreement with Dr. Peter McCahill.
4. Motion to approve Resolution #25-06, Public Records Index Unduly Burdensome.

Minutes submitted by:  Chair Mack

 Board Secretary