

# Riverside Fire Authority

## Governance Board Meeting February 12, 2025 Minutes

In attendance:

*Board Members* – Rick Mack, Joe Dolezal, Mike Tomasheck (via phone), Buddy Lowrey and Mike Rossow

*Administration* – Chief Anderson, Chief Olson, Chief Ternan, Stephanie Slorey, Misty Henning

*Visitors* – Diane Kytta

Chair Mack called the meeting to order at 5:00 p.m.

Motion was made, seconded and passed to approve the agenda with the addition of an Executive Session.

*Public Input* - None

Motion was made, seconded, and passed to approve the consent agenda as presented.

*The Following voucher/warrants/electronic payments were approved for payment:*

<i>February 4, 2025,</i>	<i>Ck # 8408-8415</i>	<i>\$4,763.79</i>
<i>February 12, 2025,</i>	<i>Ck # 8416-8455</i>	<i>\$231,514.07</i>

### *Unfinished Business*

#### **9-1-1 Interlocal Agreement**

Chief Anderson stated that the comments and revisions suggested by RFA council, Joe Quinn, have been forwarded to Lewis County. A meeting is scheduled for February 20 with all user groups and Lewis County. No final draft has been written yet as Lewis County or other users may desire additional revisions. Discussion followed.

#### **Zoom Meetings or other Alternatives**

Chief Anderson informed the board that he has reached out to Comp Prime who manages the RFA IT, for pricing and format information. As of the yet, no response has been received.

#### **CARES Update**

There were two applicants for the CARES paramedic position. Interviews were conducted and Chief Anderson has extended a conditional offer of employment to Johanna Aguillard. Her pre-employment psych and medical exams are underway, and Chief Anderson is waiting for results. An offer of employment and a start date of February 21, 2025, is desired. Discussion followed. Commissioner Dolezal made a motion to extend a final offer of employment to Johanna Aguillard with a hire date of February 21, 2025. Commissioner Lowrey seconded the motion. Motion carried 5-0.

# *Riverside Fire Authority*

## **Governance Board Meeting**

**February 12, 2025**

### **Minutes**

#### **Ambulance Consortium Contract**

Chief Anderson stated that the consortium group received two proposals for the Lewis County Ambulance Consortium contract for 2025-2027. Those proposals came from AMR (the current contractor) and Medix. Chief Anderson discussed the variations between the two companies. Follow up interviews were held on February 5, 2025. The consensus of the consortium was to offer Medix the ambulance consortium contract. The intended start date is June 1, 2025. Discussion followed. Commissioner Tomasheck made a motion<sup>1</sup> to award Medix as the winning RFP (request for proposal) for the 2025-2027 Lewis County Ambulance Consortium contract. Commissioner Rossow seconded the motion. Motion carried 5-0.

#### ***New Business***

#### **Resolution #25-01, 2025 Budget Amendment**

Finance Officer, Misty Henning, stated that certified values were received by the county and therefore an amendment would need to be made to the 2025 budget. Misty reviewed what changes were needed to amend the budget. Discussion followed. Commissioner Lowrey made a motion<sup>2</sup> to adopt Resolution #25-01, 2025 Budget Amendment. Commissioner Rossow seconded the motion. Motion carried 5-0.

#### **2024 Year End Budget Position Report**

Finance Officer, Misty Henning, reviewed the 2024-year end budget position report with the board. Discussion followed.

#### **2024 Year End Operation Review**

Chief Olson reviewed 2024 Year in Review report, which outlined calls and incidents, with the board. Discussion followed.

#### **Blazestack, Inc. Contract Dispute**

Chief Anderson informed the board that an RFA employee had signed up for a two-week trial of a records management program. After the two-week trial had expired, the fire investigation team asked to have more time to test the program. Said employee was able to obtain a pro-rated cost through the end of 2024. Unfortunately, said employee mistakenly entered into a long-term agreement with an automatic renewal and the cancellation date had already passed. With no way to exit the contract, the RFA counsel was secured and was able to negotiate a settlement to release the RFA from the contract for a \$1,500 fee. As of the date of this meeting, RFA is waiting for the settlement agreement from Blazestack, Inc. Discussion followed. Commissioner Lowrey made a motion<sup>3</sup> to authorize Chief Anderson to approve and execute the settlement agreement with Blazestack, Inc. not to exceed \$1,500. Commissioner Tomasheck seconded the motion. Motion carried 5-0.

#### **Rescheduling of February 26 Board Meeting**

With most of the board attending a conference on February 26, it was requested that the February 26 Governance Board meeting be rescheduled or cancelled. Discussion followed. Commissioner Dolezal made a motion<sup>4</sup> to cancel the February 26 meeting. Commissioner Lowrey seconded the motion. Motion carried 5-0.

*Riverside Fire Authority*

**Governance Board Meeting  
February 12, 2025  
Minutes**

**EXECUTIVE SESSION**

*Commissioner Lowrey made a motion<sup>s</sup> to move into an executive session at 7:03 p.m. for fifteen (15) minutes as provided for in RCW 42.30.140(4)(a) to discuss collective bargaining and RCW 42.30.110 (1) (g) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. There will not be any decision made at the conclusion of the executive session.*

Chair Mack called the meeting into regular session at 7:18 p.m.

*Good of the Order*

**Adjourned 7:27 p.m.**

*Local Board Action Motions:*

1. Award Medix with the LC Ambulance Consortium contract.
2. Adopt Resolution #25-01, 2025 Budget Amendment
3. Authorize settlement with Blazestack, Inc.
4. Motion to cancel February 26 Board of Commissioners meeting.
5. Motion to move into Executive Session

Minutes submitted by: , Chair Mack

, Board Secretary