

Annual Action Plan

The Annual Action Plan incorporates elements of ongoing planning process updates and recurring annual business practices.

Annual Action Plan		
1C1	Update Finance Model	Annual Action Plan
	Finance Officer, Fire Chief	Q1
1C2	Review Fiscal Policies for internal and legal accuracy	Annual Action Plan
	Finance Officer, Fire Chief	Q1
1C3	Plan grant program targets and application timelines	Annual Action Plan
	Admin Staff, Program Coordinators	Q1
1E1	Prepare Annual Report	Annual Action Plan
	Admin Staff	Q1
1A4	Review and Revise Mid-Range Plan	Annual Action Plan
	Admin Staff	Q2-3
2A1	Review Annual Report to identify and develop solutions for service level gaps	Annual Action Plan
	Fire Chief, Operations Chief	Q2-3
4A1	Review Annual Report to identify and develop solutions for training program needs	Annual Action Plan
	Operations Chief, Program Coordinators	Q2-3
5A1	Review facilities reserve fund/schedule and revise where necessary	Annual Action Plan
	Admin Staff	Q2-3
6A1	Review equipment and apparatus reserve funds/schedules and revise where necessary	Annual Action Plan
	Admin Staff	Q2-3
1E2	Conduct performance comparisons with similar agencies using the WA SAO FIT or equivalent	Annual Action Plan
	Admin Staff	Q3
1A1	Approve upcoming year Action Plan in conjunction with budget approval	Annual Action Plan
	Admin Staff	Q4
1A2	Review and Revise Annual Action Plan	Annual Action Plan
	Admin Staff	Q4
1A3	Review and Revise Short Range Plan	Annual Action Plan
	Admin Staff	Q4
1B1	Review and revise Organizational Design chart to align with service model priorities	Annual Action Plan
	Admin Staff	Q4